

TOWN OF WAYLAND - TOWN CLERK'S OFFICE
NOTICE OF MEETINGS OF TOWN BOARDS/COMMITTEES/COMMISSIONS

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PLEASE TYPE OR PRINT LEGIBLY

NAME OF BOARD/COMM: Policy Subcommittee (of the School Committee)
FILED BY: Diane Marobella
DATE OF MEETING: December 8, 2016
TIME OF MEETING: 1:00 pm
PLACE OF MEETING: Wayland Town Building – School Committee Room

NOTE: Notices and agendas are to be posted at least 48 hours in advance of the meetings excluding Saturdays, Sundays, and legal holidays. Please keep in mind the Town Clerk's business hours of operation and make the necessary arrangements to be sure this notice is received and stamped in an adequate amount of time.

AGENDA

1:00 P.M.

1. Comments & Written Statements from the Public
2. Review and Approval of 11/2/16 Minutes
3. Discussion and Review of Policies:
 - DIB – Fee Based Revenue Funds
 - IIB – Class Size
 - IGD – Curriculum Adoption
 - EBC – Emergency Plans
 - KCD – Public Gifts to the Schools and Related Support Organization Guidelines
 - ECAF – Security Cameras in Schools
 - IJND – Access to Digital Resources
 - IJNDB – Empowered Digital Use Policy
 - IJNDC – Internet Publication
 - Discussion and Review of Policies Being Reviewed by Outside Counsel:
 - JLCA – Physical Exams
 - IMG – Service Animals
 - JK – Student Discipline

4. Discussion and Review of Policies Out for Comment:

- GBEA – Staff Ethics (11/2/16)
- DJE – Biding Requirements (11/2/16)
- DIB – Fee Based Revenue Funds (11/2/16)
- AC – Nondiscrimination (11/2/16)
- IHAMB – Teaching About Alcohol, Tobacco and Drugs (11/2/16)

5. Discussion and Review of Policy Manual:

- Section A
- Section C
- Section D
 - DA - Fiscal Management Goals
 - DB - Annual Budget
 - DBC - Budget Deadlines and Schedules
 - DBD - Budget Planning
 - DD - Funding Proposals and Applications
 - DH - Bonded Employees
 - DI - Fiscal Accounting and Reporting
 - DIE – Audits
 - DJ – Purchasing
 - DJA - Purchasing Authority
 - DJG - Vendor Relations
 - DJGE - Sales Calls and Demonstrations
 - DK - Payment Procedures
 - DKE - Expense Reimbursements
- Section E
- Section F
 - FF - Naming School Properties
- Section H
 - HA - Negotiations Goals
 - HB - Negotiations Legal Status
 - HF - School Committee Negotiating Agents

6. Matters Not Reasonable Anticipated by the Chair

7. Future Agenda Topics/Next Meeting Date

3:00 P.M.

8. Adjournment

“The listing of matters are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.”